



CITY OF BURLINGTON
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AGENDA
HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN
REGULAR MEETING April 18, 2018 AT 6:00 P.M.

RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman

Ralph Heck, Vice-Chairman

John Smith, Secretary

Kathy Merten, Commissioner

Michelle Petersen, Commissioner

- **Call to Order-Roll Call**
- **Approval of minutes from previous meeting**
- **Financial Reports**
 - Project Reserve Account – (signature card updates needed after annual meeting)
 - Escrow Account
 - Review monthly payments and bank statements.
- **Occupancy Report by Manager**
 - Current waiting list - 2 bedroom - 5 1 bedroom - 46
 - Vacancies/move-ins/move-outs – All units are full as of May 1.2018
 - Unit 216 - Howe vacated 3/31, Jo Davis move in 5/1
 - Unit 129 – vacant – James & Marilynn Reuter move in 5/1
- **Building and Maintenance**
 - Tyco – Change cameras – bid received – Presentation of bid? (not confirmed a/o 4/12)
 - Community Room A/C – Unable to obtain further bids should we proceed with current bid
- **Communications**
- **New Business**
 - Sidewalk from North wing to East wing. Table until May meeting
 - Pergola Swing for grounds (3)
- **8. Other Business**
 - Manager Odeja Probationary period up 4/1/18
 - Ideas from residents to make Riverview homier and less institutional
 - Unit 129 damage charges
 - Manager training May 23, 24 "Managing Rural Development"
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.